

JULIA E. PHILLIPS

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PERMANENT ADDRESS:

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PENN STATE ADDRESS:

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(412) 480 – 3133

OBJECTIVE:

To obtain a project management position in a progressive construction management firm where I can gain as much knowledge and experience as possible, while utilizing and expanding my construction management skills, to add value to the firm and be instrumental in meeting and exceeding organizational goals.

EDUCATION:**THE PENNSYLVANIA STATE UNIVERSITY, UNIVERSITY PARK, PA**

- Anticipated Integrated B.A.E. / M.A.E. Degree in Architectural Engineering, Construction Management
- ABET accredited five year professional degree
- Expected Graduation Date: May 2008
- Cumulative GPA: 3.38 / 4.00
- Senior Thesis Project: Residence Inn by Marriott, Alexandria, VA
- Related Courses: Sustainable Building Methods, Construction Contracting and Management

MINOR OF ARCHITECTURAL STUDIES, STUDY ABROAD, ROME, ITALY

Summer '06

- Earned a GPA of 3.72 / 4.00, Dean's List
- Seven week semester comprised of four classes designed to expand knowledge in architecture design studio, structural analysis, and the effects of a city's history on its modern day design.
- Emphasizing the importance of construction methods in the great monuments of Rome.
- Studied the planning of the ancient cities of Pompeii and Paestum in southern Italy.
- Learned about the unique construction challenges faced during the planning of the world's famous Duomo in Florence, and the underwater support system temporarily saving the city of Venice.

WORK HISTORY:**SOUTHLAND INDUSTRIES, 22340 DRESDEN ST. SUITE 177, DULLES, VA**

Summer '07

- Project Management Intern working on two main projects:
 - INOVA Loudoun Hospital Central Plant renovation, Leesburg, VA
 - Residence Inn by Marriott, Alexandria, VA
- Conducted owner meetings, wrote the meeting minutes based on the week's activities and conferred with the owner, engineers, superintendents and field personnel on a day to day basis.
- Performed project review meetings each month to ensure each project was on budget as well as reworking the project schedule and manpower loading to ensure the project to finish on schedule.
- Compiled commissioning reports and material standards, organized submittals, ordered and quoted equipment, as well as obtained permits.

ROWING COACH, THREE RIVERS ROWING ASSOCIATION, PITTSBURGH, PA

Summer '05, '06

- Completed extensive training in sensitivity and team building skills, communication and leadership skills, and equipment maintenance.
- Instructed rowers to learn proper rowing technique to enhance their performance.
- Designed practice regimens and workouts to ensure high school and corporate athletes would be in peak performance for their races at the end of the season.

CLUBS, ORGANIZATIONS, ACTIVITIES:

- S:PACE Placement Officer
- Teaching Intern for Building Construction Engineering 1 & 2
- Penn State Lightweight Crew Team

TECHNICAL SKILLS: AutoCAD 2007, VIZ 2007, Primavera, Microsoft Office & Project, Architectural Model Building

AWARDS AND CERTIFICATIONS:

- **Hettema Leadership Award** (May '07): received from Turner Construction for showing excellent leadership skills and abilities among peers.
- **Technology Award** ('03): received this award for best overall performance including class and project participation and displaying a positive attitude in class.
- **Certified** in CPR, First Aid, Lifeguarding, Oxygen Administration, and Defibrillation.